

Baytul-Iman Academy

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August 20, 2015

Dear Parents,

Assalamo-Alaikum wa Rahmatullahi wa Barakatuhu. Welcome to the 2015-2016 academic school year, our 15th year of operation Alhamdulillah. We are very excited to have you and your children as a part of Baytul-Iman Academy! Staff members have been working very hard to prepare for the return of our wonderful students and for the heartiest reception of the newcomers. Each student's academic success and over-all Islamic growth are the main goals of every staff member. Kindly note the following:

- First day of classes is Tuesday, September 8th, 2015. Staff workshops are September 3-5 2015.
- The school starts 8:30 am and ends 3:00 pm. Morning is Drop and Go, with children directly stepping on concrete area to the entrance from passenger side. Vehicles should either park in the designated areas or exit the school for safety and smooth traffic flow. Staff members stay at the door to welcome and supervise. Please pick up your children at 3:00 pm unless after-care beyond 3:00 pm has been pre-arranged.
- If you wish to speak with your child's teacher or any staff member, please make an appointment via phone or e-mail. Parents are not permitted on school premises during school hours without appointment. Upon arrival for appointment, **parents must sign in at the main office first and receive a badge / pass.**
- It is the parent's responsibility to make sure that your child arrives to school on time at 8:30 am sharp and picked up at 3:00 pm sharp. Your child will be marked one absence for every three lateness (8:30 am is considered late). The school will charge babysitting fees for any student who is not picked up by 3:10 pm.
- 2015-2016 tuition fee information is enclosed. Tuition is due on the beginning of each month. There is a charge of \$30 late fee if tuition is not paid by the 8th of each month.
- The **supply list** is attached to this memo. Kindly make sure that your items are labelled with your child's name and given to the teacher on the first week of school.
- The last year's *Parents and Students' Handbook* will continue to be in effect this year as well. In case you do not have a copy of it, please secure one from the office and abide by it.

We are looking forward for a most pleasant & rewarding 2015-2016 school year! Once again, may I congratulate you for making the best decision for the future of your child by sending him / her to an Islamic school Alhamdulillah which has won the highest number of Awards in ICNA Islamic Quiz, Qur'an Qirat, NJ Science Olympiad, Math Olympiad, Poetry, Spelling Bee, Model United Nations Debating Contest, Johns Hopkins University Talent Search, Muslim Sports Day, Google Doodle Arts Contest and Boy Scouts Journey to Excellence in last 8 years, with very high percentage of Magnet School admissions and Full Scholarship in College.

Please also invite your families and friends to admit their children to Baytul-Iman for rewards from Allah SWT and a token \$300 gift per child from Baytul-Iman Academy. May Allah [SWT] give our school and our families all Barakah & Khayr. Aameen.

Jazakum Allah Khairan,

Dr. Talat Sultan
Principal